Summary Sheet

Adding a Coded Diagnosis, Past History

Diagnoses are added using the **Past history** screen in Bp Premier. The diagnosis should always be chosen from a coded list rather than using free text.

The Past history section of the electronic medical record is used to record only:

- Chronic conditions
- Significant events in the patient's medical history

Adding a coded diagnosis in the patient record / consultation:

1. Open the patient record **'F2'.**

    Past history

2. Select the '**Past history'** tab.

    Add

3. Select the **'Add'** button in the top left of the window.

4. **Enter the date** the condition was first diagnosed in the date field. If a specific date is not known, enter the Year it was first diagnosed.

5. **Enter the first few characters** of the condition in the '**Search**' field then **double click** on the relevant diagnosis to select.

6. Tick '**Active'** to indicate the condition is current.

7. Tick '**Send to My Health Record'** as appropriate.
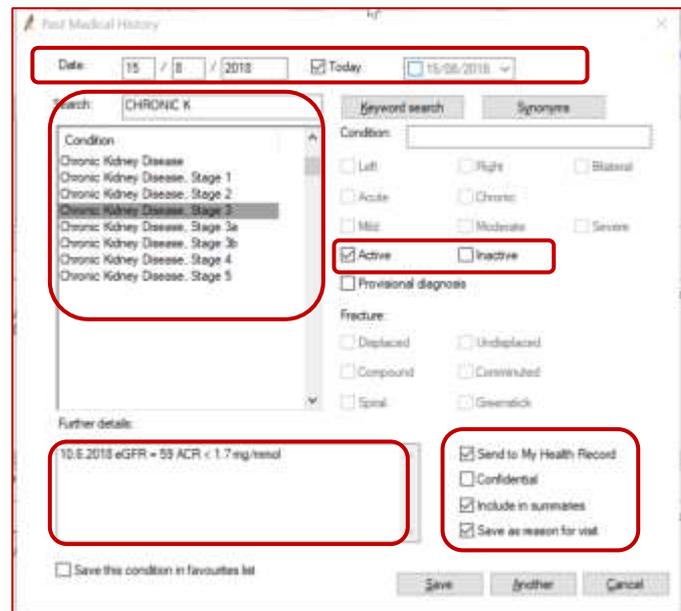
8. Tick **'Include in Summaries'** to include the diagnosis on health summaries.

9. Tick '**Confidential**' to indicate that the diagnosis is not to be shared.

10. Tick '**Save as Reason for Visit'** if applicable.

11. Enter any relevant comments in the **Further Details** section as required.

12. **Save**.

Active problems:					No significant PMH		
Date	Condition	Severity	Description	Summary	Confidential	My Health Record	Details
2000	Asthma			Yes	No	Yes	Dr Jones
24/03/2015	Diabetes Mellitus, Type 2			Yes	No	Yes	
15/08/2018	Chronic Kidney Disease, Stage 3			Yes	No	Yes	10.6.2018 eGFR = 59 ACR < 1.7 mg/mmol

Note: Tick 'No significant PMH' if there is no past medical history to record.