Summary Sheet

Adding an allergy or adverse reaction

Allergy information can be entered on the patient record in the upper left corner of the window. This information is displayed in red. If the patient has no allergies or adverse reactions, tick 'Nil Known' to indicate the patient has been asked about allergies.

Adding an Allergy / Reaction in the patient record:

1. **Open** a patient record **(F2).**

2. **Select the Reactions button** in the patient demographic area at the top of the screen to go directly to the allergies / adverse drug reactions section.

3. Select the **Add** button.

4. Select a **Search** option: Choose from Drug Class, Ingredient, Specific Product, Non-Drug or Other.

5. **Enter the first few characters of the item** into the Search field. As you type in a drug name or class, a list of names is displayed matching the search. Double click a name from the list to select it.

6. Select the **Nature of Reaction** from the dropdown list (e.g. rash, nausea etc).

7. Select the **Severity** of the reaction from the dropdown list.

8. **Save**.

Note: Recording an allergy or adverse reaction using the 'Other' category with free text entry will only generate a warning when products with a name matching that exact text are prescribed.