

## MedicalDirector– Cervical Screening Result (Pap test) Recorded < 2 years

## This search will extract all active female patients aged 18-69 years that have a cervical screening (Pap test) recorded within the past 2 years in MedicalDirector.

**Note:** Pap test data must be entered in MedicalDirector as follows: The test result must appear in the Pap Test tab (ie this must be manually added from either the Holding File or the Pap Test screen).

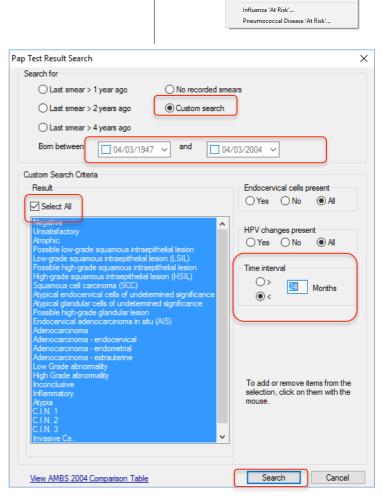
## To run the query:

From the Main screen in Medical Director: (with no patient record open):

1. Select Search, then Pap Test Results



- Use the drop down box to select dates for 'Born Between'. This will allow you to capture all women aged between 18 and 69 years.
- Note: To edit the year, click on the year in the date field and type over it.
- 4. Choose 'Select All' in the results pane.
- In the Time Interval enter '24' Months and select the '<' radio button.</li>
- 6. Select 'Search'



MedicalDirector Clinical 3.16

Open File Patient User Tools Clinical Correspondence Search Patient...

> Asthma... Diabetes Register... Immunisation... Pap Test Results... Pregnancy List... Prescription Recall...



7. To print the list of patients that match the query, Select the '**Print'** button at the bottom of the screen.

Patients with no recorded smeans in the database. A Number of patients: 3 Born after 04/03/1940 and before 04/03/2004.																
			[	Setup search criteria												
ame texs kes rit	First name Anna Jeff Test Test32e	Address 2 Kennedy Road, Bundaberg OLD 4670 10 LYON PARK RD TEST, NORTH RYD 10 LYON PARK RD, NORTH RYDE NS	Preferred Address Residential Residential Residential	D.0.8. Gender 04/08/1998 F 24/01/1969 F 19/02/1960 F	Phone	Bus, Phone M	oble Ph	Medicare No. 3500265121 / 3	Smear date	Result	Chat No.					
		Open Add Recel Save	Print Labels	Mail merge Close												

- 8. To Save the results to a file, select the Save button at the bottom of the screen.
- 9. When prompted, give the file a name.
- 10. Choose the relevant file type.
- 11. Press 'Save' button.
- 12. To merge the results with an existing template in MedicalDirector, select the 'Mail Merge' button and follow the prompts.

