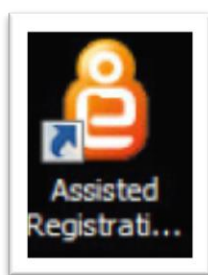


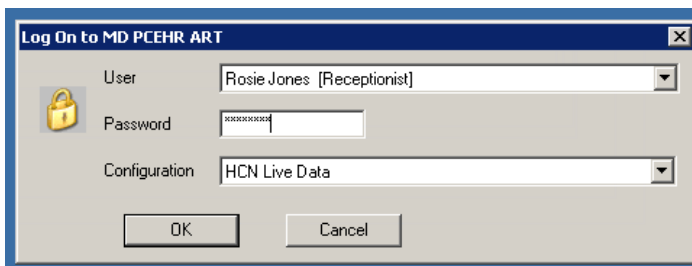
Before undertaking these steps, please ensure that:

- You have been authorised by your practice to register patients for an eHealth record, as per the `Assisted Registration: A guide for Healthcare Provider Organisations` document.
- Your user permissions allow `PCEHR Assisted Registration`
- The patient has read the `Essential Information about assisted registration and your privacy in the eHealth record system` document
- The patient has completed and signed the one page Assisted Registration Application form
- The patient's Healthcare Identifier has been validated in the patient details page.

1 Open the MD PCEHR ART application (icon on your desktop).



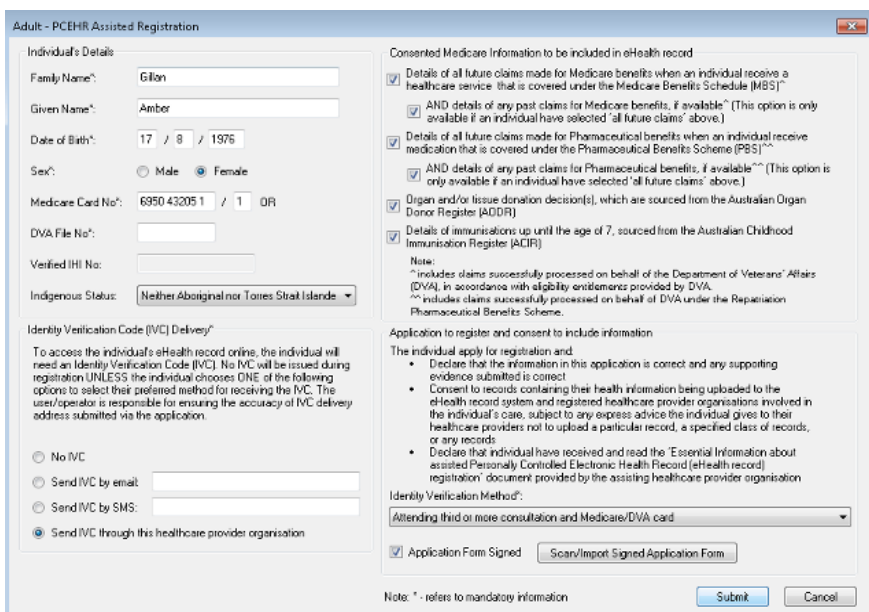
2. Log in by selecting your user name and entering your password.



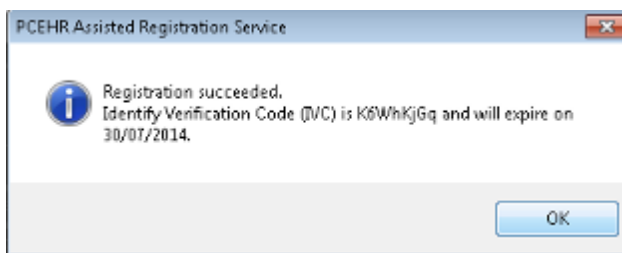
3 Select patient's name and Register Adult (or Register Child).

The patient's demographics will populate automatically into the form.

Replicate the options selected by the patient on their signed Application form.



- 4 **Confirmation prompt** appears and **IVC code** is shown if selected.

**Useful Links:**

- Assisted Registration Information and Application forms
http://www.ehealth.gov.au/internet/ehealth/publishing.nsf/content/assistedreg_05
- Software demonstration for Assisting a patient to register for an eHealth Record with Medical Director
<http://www.nehta.gov.au/assets/cup-articulate/assisted-registration/medicalDirector/>

