

DRAFT PATHOLOGY PROTOCOL FOR 3 DOCTOR PRACTICE

PATHOLOGY REQUESTED BY CLINICIAN

DOCTORS CHECK DOWNLOADED RESULTS IN HOLDING FILE PERIODICALLY THROUGHOUT THE DAY

NO ACTION REQUIRED

Result auto-filed in patient file.

Doctor marks result marked as notified when patient next returns.

RETURN URGENTLY

Doctors prints result, initials document and hands result to front desk staff with specific instructions for immediate follow up.

Result auto-filed in patient record.

Staff record communication in progress notes section of patient record.
Printed result initialled by staff and doctor informed of action.
Appointment marked as 'recall'.

Doctor marks result as notified when patient next returns or if given result over the phone.

DISCUSS RESULT

Doctor selects Add Comment and records specific instruction on result.

Result auto-filed in patient record.

Nurses print lists of all unnotified 'Discuss Result' and 'Return Urgently' results daily and follow-up according to specific instructions.

Doctor marks result marked as notified when patient next returns or if result is given over the phone.